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[I Now Pronounce You Wedding –Grand Rapids](http://www.inowpronounceu.com)

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**For all scheduling and ceremonies**

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**Call Phone 616.292.8596**

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***Email: [info@inowpronounceu.com](mailto:info@inowpronounceu.com)***

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*Best time to reach Ken: After 4pm weekdays*

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*Each Minister is Ordained through*

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*Universal Life Church.*

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*Each Minister has performed ceremonies though out  
West Michigan.*

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*Ceremonies are written based on your personnel  
beliefs and traditions.*

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*We welcome a free consultation.*

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*Minister Available*

Wedding Ceremony Planner

Ken Kibby

616-292-8596 [www.inowpronounceu.com](http://www.inowpronounceu.com)

email [info@inowpronounceu.com](mailto:info@inowpronounceu.com)



Place of Wedding \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Rehearsal: \_\_\_\_\_ Time \_\_\_\_\_ Day \_\_\_\_\_ place \_\_\_\_\_

**Phone Number to reach couple** \_\_\_\_\_

**Alternate** \_\_\_\_\_

Grooms Full Name: \_\_\_\_\_ email \_\_\_\_\_

Brides Full Name: \_\_\_\_\_ email: \_\_\_\_\_

Music needed? \_\_\_\_\_

Colors for Wedding: (for Officiant to match Color ) \_\_\_\_\_

Note: Deposit holds the date when paid.

Wedding deposit: \$50 Paid \_\_\_\_\_

Remainder due day of wedding\$ \_\_\_\_\_

Also: Rehearsal date/time/Place must be stated , if not, there is a chance the Minister is booked at another location and his assistant will have to run the rehearsal if they're available.

Wedding Date Change: If time/date of wedding is changed from what is noted here, please let Minister know immediately. With our schedule, it is possible he is booked for changed time.

Will the Groom be seating the mothers at the start of the ceremony? \_\_\_\_\_

Please describe your wedding party – how many groomsmen, bridesmaids, and children (ring bearer, flower girl, etc): \_\_\_\_\_

Choreography – how will the wedding party move into position?

\_\_\_\_\_ In Pairs

\_\_\_\_\_ Groomsmen all at once, bridesmaids single file

Will bride be presented (Given away) ? \_\_\_\_\_ Name and relationship of person presenting: \_\_\_\_\_

Wedding Address/Readings

Do you prefer a secular ceremony (no mention of God)? \_\_\_\_\_

Would you like an opening and/or closing prayer? \_\_\_\_\_

Would you like some scripture to be read during the ceremony? \_\_\_\_\_  
Other Info for Marriage Address:

Declaration of Intent: Please choose verbage you prefer:

\_\_\_\_\_”Do you take \_\_\_\_\_ as your lawfully wedded \_\_\_\_\_ (answer) “I do”

\_\_\_\_\_”Will you have \_\_\_\_\_ as your lawfully wedded \_\_\_\_\_ (answer) “I do”

Would you like additional declaration for children/stepchildren? For example, “Do you, *bride*, take groom’s child/children *as your own*...? \_\_\_\_\_

Children’s names and relationships:

\_\_\_\_\_  
Exchange of Vows:

\_\_\_\_\_ Repeat traditional vows after minister

\_\_\_\_\_ Read or recite personally written vows—will you email them to minister for him to include in ceremony (repeating after ) or will you bring to ceremony and read as individuals?

Ring Exchange

Will you exchange rings? \_\_\_\_ If so, who will hand them to the minister? \_\_\_\_\_

Ritual content:

\_\_\_\_\_ Unity Candle – If so, who will light individual candles and when? \_\_\_\_\_

\_\_\_\_\_ Blessing of sands – If so, who will bring vessels of sand forward? \_\_\_\_\_

\_\_\_\_\_ Release of white doves – 2 birds by hand \_\_\_\_\_ or 1 or more birds by basket \_\_\_\_\_

\_\_\_\_\_ Blending of Family: Included in sand ceremony, or unity candle lighting,

\_\_\_\_\_ Warming of Rings: \_\_\_\_\_ Cord of Strands

\_\_\_\_\_ Other – Please describe

\_\_\_\_\_  
Pronouncement of Husband and Wife

How would you like to be presented/introduced to your guests at the conclusion of the ceremony? \_\_\_\_\_

Will you recess and form a receiving line? \_\_\_\_\_

Will you be releasing guests from their seats yourselves?

\_\_\_\_\_  
Additional Information: \_\_\_\_\_

\_\_\_\_\_  
Any announcement for Minister after you are dismissed for the guests:

Example: you are invited to share a cocktail while couple is getting pictures, etc.

\*\*\* Remember: Marriage License will need to be signed right after the wedding.